

St. Paul's Secondary School

**NTC, Bhabha Nagar, Rawatbhata, Chittorgarh Dt., 323 307
(Under the Management of the Catholic Diocesan Education Society of Udaipur)
CBSE Affiliation Number 1730626, School Code 10972**

Constitution of PTA

Dear Parents, Guardian, Teachers,

We are glad to inform you that St Paul's Secondary School, Rawatbhata is in the process of constituting the school PTA and subsequently the school level fee committee (SLFC) of the parents whose wards are studying in this school for the academic year 2024-25.

Parents Teachers' Association (PTA)

As per section 4 of the Provisions of Rajasthan Schools (Regulation of Fee) Act 2016 and Rajasthan Schools (Regulation of Fee) Rules, 2017 every private school shall constitute a Parent-Teachers' Association. The parent-Teachers' Association shall be formed by the head of the school. Every teacher and every parent of every student is expected to be the member of the PTA. An annual fee of Rs 50/- may be collected from every parent of this association, which will be functional from the day of constitution. Parents are requested to register their names as members of PTA by filling in the Google form given below / or through the form available in the school office and by paying online Rs 50/- to the school account as annual membership fee. The SLFC will be constituted by selecting five parents from among the PTA members through lottery system by the government portal.

REGISTRATION FOR PTA /SLFC MEMBERSHIP

1. The member should have his son / daughter studying in this school in the current year in any class and will be in the school for at least two sessions from now.
2. He / she should have sufficient knowledge about the functioning of the school system, financial matters and relevant guidelines of the government on PTA/SLFC related issues.
3. The member should not be a defaulter in depositing the school fees of his / her ward and all the fees of the ward up to date should have been paid before applying for PTA.
4. He / She should be a parent, who has always been supportive and helping.
5. PTA will also include five teachers along with the Principal and Manager of the school.
6. A parent who wishes to be a member of the SLFC should first become a registered member of the PTA by registering oneself online through the Google Form in the website of the School (saintpaulsrawatbhata.com) / or through the form available in the school office with proper and correct information on or before August 09, 2024 and also upload the following documents.
 - i. Copy of the self attested Aadhar Card of the Applicant and the Student.

- ii. Receipt or proof of fee payment of the last instalment.
 - iii. Copy of certificate / Mark sheet of the academic qualification of the applicant.
 - iv. Receipt of the Annual PTA membership fee.
 - v. Last report card of the ward.
7. If more than one child is studying, only one registration from per family can be filled.
 8. In case, there are more than required number of eligible candidates applying for membership of SLFC, the final selection will be done by lottery by the portal.
 9. Once the Google Form is submitted, it cannot be edited or corrected and only one submission is permitted by a parent. If any incorrect information is found in the Form it will be rejected and the parent will be disqualified from the process.
 10. In case of a need for lottery, the date and time for the same will be intimated to all the applicants in advance.
 11. Late submission of application will lead to the rejection of the application.

Google Form Link

<https://forms.gle/fPEkLhos6FuXN3Zm8>

Principal